

Registration:

Each camp may send three delegates, including the President. If the President cannot attend, another will be chosen to represent your camp, who will bring all payments and documentation. You may also elect or appoint up to 3 alternates.

Bring your membership card or receipt so that you may be properly registered and credentialed to vote.

Your local camp's President and Secretary will complete your credential forms, camp reports, memorial list of those who passed since last convention, membership list with contact information, plus your camp's donations for raffles, Chinese auctions, and silent auctions.

Your local Treasurer will pay \$10 to the host camp for each of your camp's delegates and alternates.

The local President must bring the division of dues (\$6 per member) in order for your camp to be in good standing.

If your camp is making donations for scholarships or for Grand Camp use, make sure the President indicates this clearly on the form.

Proper Procedure on the floor:

All meetings are conducted with respect, dignity and honor.

Be punctual for meetings, social functions, and hearings.

Participate and pay attention during meetings. Volunteer to be on committees. Alternates will work when needed by the host camp to conduct convention activities.

Delegates will be seated during sessions called to order. Alternates may not be seated on the floor with delegates but in the gallery/audience.

When rising to obtain the floor, wait for the Chair to acknowledge you, then give your name and local camp number for the Grand Secretary.

When addressing the Chair, name the office (President) or say Mr./Madam Chair.

When someone is speaking during convention, wait for them to complete their comment or question before rising and requesting the floor. Do not speak until the Chair recognizes you.

All delegates are expected to operate during meetings by using Robert's Rules of Order.

Do not disturb the meeting with noticeable chat, whispering, or constant walking in or out.

When needing to communicate with others during sessions, write out your comment and get the attention of a Grand Sergeant at Arms to deliver to the other party. Remain in your designated seating.

Bring small bills to make purchases, buy raffle tickets and take part in auctions.

Shut off your cell phone during sessions or you may be fined. Turn the volume down on your laptop or tablet.

If you have to leave the convention for an extended period of time, rise to request the floor and ask to be temporarily excused.

Write out your motion before seeking the floor so you can present it clearly and concisely. Give a copy to the Grand Secretary.

No drugs or alcohol are allowed during meetings or sponsored social events. No smoking in the hall or during ceremonies.

Clothing tips:

All members of ANB and ANS are expected to have a cap, pin and kooginaa that should be worn during official meetings, ceremonies and/or when officially representing their organizations publicly.

The ANB will remove their caps during prayers.

The kooginaa is not worn during the general convention but only for the entry/official seating, Grand March, Grand Ball, and while presenting officially "on stage" at the convention.

During the Memorial service, both ANB and ANS should be dressed in dark or black clothing.

The Grand Ball and Installation will be attended by the Brothers in best attire. The Sisters will wear a white outfit of appropriate length.

Do not wear your cap and kooginaa during meals, serving, eating or dancing. Treat them with great pride and respect. Do not wear them while smoking or drinking adult beverages.

Wear shoes at all times. No jeans, miniskirts, tank tops, etc. Dress slacks are appropriate.

On Indian Food/Cultural night, bring your regalia if you are going to participate in the traditional dancing.